



ONTARIO  
DEPARTMENT OF EDUCATION

---

# **GENERAL REGISTER**

**For**

**Public and Separate Schools**



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DEPARTMENT OF EDUCATION

# GENERAL REGISTER

**For Public and Separate Schools**

**On Ten Year Plan**

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School River Road

S. S. 13 Westmeath Twp.

## GENERAL REGISTRATION

NAME OF PUPIL (in full, surname preceding)	Date of Birth			NAME OF PARENT (or Guardian)	ADDRESS
	Day	Mo.	Yr.		
Howard Dorothy	28	4	20	Mr. R. Howard	Westmeath
Dupuis Lola	13	8	22	Mr. A. Dupuis	"
Lamothe Emmett	17	11	22	Mr. H. Lamothe	"
Dempsey Emery	17	2	20	Mr. A. St. Denis	"
Lamothe Hazel	13	2	25	Mr. H. Lamothe	"
Howard Gladys	16	7	25	Mr. R. Howard	"
Dupuis Leo	4	5	26	Mr. A. Dupuis	"
Vizena Wilfred	20	9	23	Mr. R. Vizena	"
Dupuis Lindy	31	1	28	Mr. A. Dupuis	"
Howard Joan	30	9	27	Mr. R. Howard	"
Lamothe Joseph	31	3	28	Mr. H. Lamothe	"
Bertrand Budd	4	12	23	Mr. E. Bertrand	"
Dupuis Hazel	3	12	21	Mr. A. Dupuis	"
Dupuis Laura	9	8	29	Mr. A. Dupuis	"
Hickey Helen	19	3	30	Mr. H. Hickey	"
Hickey Patricia	20	8	28	Mr. H. Hickey	"
Plummer Nelda	16	9	29	Mr. A. Plummer	"
Laderoute Helena	8	3	30	Mr. A. Laderoute	"
Foy Vernon	20	4	27	Mr. O. Foy	"
Dupuis Lester	17	5	23	Mr. A. Dupuis	"
Dempsey Mildred	14	3	26	Mr. J. Brooks	"
Kenny Sheila	7	7	32	Mr. D. Kenny	"
Pannhill, Helen	6	9	30	Mr. William Pannhill	Ottawa



# GENERAL REGISTRATION

General Register Number	NAME OF PUPIL (in full, surname preceding)	Date of Birth			NAME OF PARENT (or Guardian)	ADDRESS
		Day	Mo.	Yr.		
10	Howard, Joan, Melinda Mary	30	9	27	Robt. Howard	Westmeath
22	Kenny, Sheila, Mary	7	7	32	Dyers Kenny	Westmeath
23	Tannahill, Helen Valerie Mary	6	9	30	Wm. Tannahill	Westmeath



1. TOTAL ENROLMENT FOR THE YEAR (see Note 1)							
Boys	6	5	5	4	3	3	2
Girls	7	8	7	5	5	5	5
2. TOTAL ENROLMENT FOR THE YEAR BY FORMS OR GRADES							
Kindergarten	0	0	0		0	0	0
Kindergarten-Primary	4	4	5		0	0	0
Form I Jr. or Grade 1	2	2	0	2	0	0	0
" I Sr. or " 2	1	2	3	2	3	3	0
" II Jr. or " 3	2	1	0	1	1	1	4
" II Sr. or " 4	0	0	2	1	1	1	0
" III Jr. or " 5	2	1	1		1	1	1
" III Sr. or " 6	0	1	1	1	1	1	1
" IV Jr. or " 7	1	0	0	1			0
" IV Sr. or " 8	1	1	0		1	1	1
" V Jr. or " 9	0	0	0				0
" V Sr. or " 10	0	0	0				0
Auxiliary Classes (See Note 2)							
Boys.....	0	0	0	1			0
Girls.....	0	0	0				0
3. TOTAL ENROLMENT, LAST SCHOOL DAY IN MAY							
	12	13	11	7	7		3
*4. AVERAGE ATTENDANCE FOR THE YEAR. (See Note 3)							
	8.90	8.53	8.36	5.16	6.28		3.51
*5. NUMBER OF LEGAL TEACHING DAYS IN THE YEAR							
	193	196	191	196	198		192
*6. NUMBER OF DAYS THE SCHOOL WAS OPEN							
	190	173	179	193	196		181
*7. NUMBER OF DAYS THE SCHOOL WAS CLOSED DUE TO:							
(1) Order of the Medical Officer of Health	0	0	0	0	0		0
(2) Teachers' Institutes	2	2	2	0	2		1
(3) Municipal Holidays	0	1	2	0	0		0
(4) Observance of Holy Days	0	0	2	0	0		2
*8. ACTUAL AGGREGATE ATTENDANCE FOR THE YEAR							
	1717	1603	1597	1011.5	1231		674
9. TOTAL DAYS LOST DURING THE YEAR							
	668	652	583	408.5	228		82
10. AVERAGE NUMBER OF DAYS LOST FOR THE YEAR PER PUPIL. (Based on 3 above)							
	55.67	50.16	53	58.86	32.57		27.33
*11. PERFECT AGGREGATE ATTENDANCE FOR THE YEAR							
	2376	2255	2180	1426	1459		756
*12. PERCENTAGE OF ACTUAL TO PERFECT AGGREGATE ATTENDANCE FOR THE YEAR. (See Note 3)							
	76.47	71.09	73.26		84.37		89.15
13. NUMBER OF PUPILS WHO, DURING THE YEAR, ATTENDED:							
(a) Under 50 days	3	2		2	0		2
(b) 50 to 99 days	0	1	1	1	1		2
(c) 100 to 149 days	5	6	6	4	3		1
(d) 150 to 199 days (but not the full year)	6	4	5		4		
(e) The full teaching year (as per Form 94)	0	0	0		0		2
†14. HOW MANY PERSONS RESIDING IN THE SCHOOL SECTION OR MUNICIPALITY IN THE FOLLOWING AGE GROUPS:							
(a) Between the ages of 5 and 8 years							
(Ages 5, 6, and 7 years)	4	4	6		<del>6</del>		3
(b) Between the ages of 8 and 14 years							
(Ages 8, 9, 10, 11, 12 and 13 years)	7	8	8		6		3
(c) Between the ages of 14 and 16 years							
(Ages 14 and 15 years)	4	2	2		1		1
(d) Between the ages of 16 and 18 years							
(Ages 16 and 17 years)	3	2	3		1		1

# PRINCIPAL'S ANNUAL STATISTICAL REPORTS

(FOR THE SCHOOL YEAR SEPTEMBER - JUNE)

	1934-35	1935-36	1936-37	1937-38	1938-39	1939-40	1940-41	1941-42	1942-43	1943-44
<b>ADMISSIONS DURING THE YEAR:</b>										
(a) Beginners	4	1	2		2	0	0			
(b) From another section or municipality	1	0			1	1	1			
(c) From outside the province	1	0				0	0			
Total	6	1	2		3	1	1			
<b>TRANSFERS DURING THE YEAR:</b>										
(a) To another section or municipality	1	0			1	0	3			
(b) To special industrial, craft school, or auxiliary class	0	0				0	0			
(c) To another province, etc.	0	0	1			0	0			
Total	1	0	1		1	0	3			
<b>RETIREMENTS DURING THE YEAR:</b>										
(a) On reaching 14th birthday (rural only) from—	0		0							
1. Form I or Grades 1 and 2	0	0	0			0	0			
2. " II or " 3 " 4	1	0	0			0	0			
3. " III or " 5 " 6	0	0	0		1	1	0			
4. " IV or " 7 " 8	0	0	0			0	0			
5. " V or " 9 " 10	0	0	0			0	0			
(b) Between 14th and 16th birthdays, from—										
1. Form I or Grades 1 and 2	0	0	0		0	0	0			
2. " II or " 3 " 4	0	0	0		0	0	0			
3. " III or " 5 " 6	0	0	0		0	0	0			
4. " IV or " 7 " 8	0	0	0		0	1	1			
5. " V or " 9 " 10	0	0	0		0	0	0			
(c) By death	0	0	0		0	0	0			
(d) By disability, etc.	0	0	0		0	0	0			
Total	1	0	0		0	2	1			
<b>NUMBER OF PUPILS WHO, DURING THE YEAR, DID NOT ATTEND ANY SCHOOL OWING TO</b>										
(a) Private Tuition	0	0	0		0	0	0			
(b) Taking Departmental Correspondence Courses	0	0	0		0	0	0			
(c) Mental Disability	0	0	0		0	0	0			
(d) Physical Disability	0	0	0		0	0	0			
i Blind	0	0	0		0	1	0			
ii Deaf	0	0	0		0	1	0			
iii Crippled	0	0	0		0	1	0			
(e) Distance from School	0	0	0		0	0	0			
(f) Other Reasons	0	0	0		0	0	0			
<b>NUMBER OF PUPILS IN THE FOLLOWING OPTIONAL SUBJECTS BELOW FORM V:</b>										
(a) Art and Constructive Work (supplementary course)	12	13	0		0	0	0			
(b) Nature Study and Agriculture (supplementary course)	8	6	0		0	0	0			
(c) Vocal Music (supplementary course)	12	13	0		0	0	0			
(d) Manual Training	12	13	11		0	0	0			
(e) Household Science	12	13	11		0	0	0			
(f) Special French Instruction (see Circular 46):	0	0	0		0	0	0			
1. Below Form V	0	0	0		0	0	0			
2. In Form V	0	0	0		0	0	0			



20. NUMBER OF SPECIAL TEACHERS IN CHARGE OF THE FOLLOWING SUBJECTS OF INSTRUCTION?

(a) Art	0	0	0	0	0	0	0
(b) Vocal Music	0	0	0	0	0	0	0
(c) Physical Training	0	0	0	0	0	0	0
(d) Manual Training	0	0	0	0	0	0	0
(e) Household Science	0	0	0	0	0	0	0
(f) Nature Study or Agriculture	0	0	0	0	0	0	0
(g) Special French	0	0	0	0	0	0	0

21. HAS THE SCHOOL EVENING CLASSES?

No.	No.	No.	No.	No.	No.	No.
-----	-----	-----	-----	-----	-----	-----

22. HOW OFTEN ARE REGULAR PROMOTIONS MADE THROUGHOUT THE YEAR?

Once.	Once	Once	Once	Once	Once	Once
-------	------	------	------	------	------	------

23. DOES THE SCHOOL USE AS A BASIS OF PROMOTION:

(a) Final written examinations only?	No	No	No.	No	No	No	No
(b) Term Records only?	No	No	No.	No	No	No	No
(c) A combination of both?	Yes.	Yes	Yes.	Yes	Yes	Yes	Yes

24. RE HIGH SCHOOL ENTRANCE EXAMINATION:

(a) Number of pupils who passed	0	none	—	—	None	None
(b) Number in (a) who entered Secondary School	0	none	—	—	None	None
(c) Number who passed before reaching the 14th birthday	0	none	—	—	None	None
(d) Number in (c) who discontinued school on passing (if any)	0	none	—	—	None	None

25. RE RELIGIOUS EXERCISES AND INSTRUCTION:

(a) Are passages from the Scriptures read daily?	Yes.	Yes	Yes	Yes	Yes	Yes	Yes
(b) Are passages from the Scriptures memorized?	Yes	Yes	Yes	Yes	No	No	No
(c) Is school opened with prayer?	Yes.	Yes	Yes	Yes	Yes	Yes	Yes
(d) Is school closed with prayer?	Yes.	Yes	Yes.	Yes	Yes	Yes	Yes
(e) Is religious instruction imparted by a clergyman?	No.	No	No.	No	No	No	No

26. ARE THE PUPILS SUPPLIED, FREE OF COST, WITH:

(a) School readers	No.	No	No.	No	No	Yes	No
(b) Other text books (Supplementary Reading matter not to be included)	No.	No	No.	No	No	No	No
(c) Pupils' work supplies (pens, pencils, work books, etc.)	No.	No	No.	No	No	No	No

27. IS THE SCHOOL SUPPLIED WITH:

(a) Physical training or recreational equipment?	No.	No	No.	No	No	No	No
(b) Agricultural equipment?	No.	No	No.	No	No	No	No
(c) First aid equipment?	No.	No	No.	No	No	No	No

28. (a) HAS YOUR SCHOOL A MODERN LIBRARY?

Yes.	Yes	Yes	Yes	Yes	Yes	Yes
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(b) FOR WHICH OF THE FOLLOWING FORMS IS SPECIAL SUPPLEMENTARY READING PROVIDED?

Form I or Grades 1 and 2	x	x	x	Yes	Yes	Yes	Yes
" II or " 3 " 4	x	x	x	Yes	Yes	Yes	Yes
" III or " 5 " 6	x	x	x	Yes	Yes	Yes	Yes
" IV or " 7 " 8	x	x	x	Yes	Yes	Yes	Yes
" V or " 9 " 10	none	none	none	No.	No	No	No

29. NUMBER OF VOLUMES IN LIBRARY?

278	308	327	345	373	395	395
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30. PRESENT VALUE OF LIBRARY?

\$147.	\$160.21	\$170.39	\$199.71	\$222.59	\$246.11	\$241.11
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31. HAS THE SCHOOL SYSTEMATIC HEALTH SUPERVISION?

No	No	No.	No	No	No	No
(a) Medical	none	none	none	No	No	No
(b) Dental	none	none	none	No	No	No

32. ON WHAT DATE WAS ARBOR DAY OBSERVED?

May 3.	May 1.	May 7	May 9.	May 5	May 10	May 2
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33. HAS THE SCHOOL A FLAG?

No.	No	Yes	Yes	Yes	Yes	Yes
-----	----	-----	-----	-----	-----	-----

(a) On how many days was the flag flown?

0	0	1 day	5	4	10	None
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34. HAS THE SCHOOL PENNY SAVINGS BANK OR THRIFT

No.	No	No.	No	No	No.	No
-----	----	-----	----	----	-----	----







## REGULAR TEACHING STAFF

NAME OF TEACHER (in full, surname preceding)	HOME ADDRESS	PERIOD OF
		Date of Appointment
Pappin Inez M.	Westmeath	Sept. 1934
Chrane Margaret E.	Cobden, Ont.	Sept 1937
Smith, Hazel J. (Mrs.)	Lobden, Ont. RR. 3.	Nov. 1937
Wilkie, Laura, M.	414 Lisgar St., Ottawa, Ont.	Sept. 1937
Casselman Harold S.	Finch, Ontario	Sept. 1939
Hennessy, Lyla (Mrs.)	Westmeath, Ont.	Sept. 1940

## REGULAR TEACHING STAFF

TENURE		QUALIFICATIONS			TOTAL TEACHING EXPERIENCE TO DATE OF APPOINTMENT	
Date of Leaving	Degree (if any)	Professional Certificate (Highest)	Number of Certificate	Supplementary Certificates (use abbreviations)	Yrs.	Months
Feb 30/37		Int. II	29,895	El. Cert in Agric. Part I		
1937		Int. I	10,666	El. Cert in Agr.	4 yrs.	
1938		Per. II	41997	El. Cert in Agric. <sup>Strathcona</sup> <del>First in P.T.</del>	6 yrs.	6 mos.
1939		Int. I		El. Cert. in Agric., Strathcona First in P.T.		
1940		Int. I			4 yrs.	
		Per. II	45715	Grade "B" Physical Training	6 yrs.	6 mo.

## RECEIPTS

\$      c      \$      c

1. Balance on hand Jan. 1st, as per last statement	1100	98	987.	00
2. Legislative Grants (Total actually received)	190	97	112.	50
3. County Grants		496		
4. Township Grants	450	00	450.	00
5. Section Tax Levy				
6. Temporary Loans				
7. Proceeds from sale of debentures (if any)				
8. Receipts from other sources				

*Int-Bank*

1756      15.      20

**Total Receipts**

1764      47      1564.      80

Amount deducted by the Department of Education for superannuation  
(To be entered by Inspector)

15.      00

## EXPENDITURES

1. Cost of Instruction (Total actually paid)	600	00	535.	00
2. Cost of Instructional Equipment	58	46	3.	84
3. Cost of Administration	32	90	46.	50
4. Cost of School Plant Operation	73	38	50.	70
5. Cost of School Plant Maintenance			15.	40
6. Cost of Auxiliary Agencies		12	64	13.

*Insurance*

*Don Science*

*Ground rental \$10.00*

*Telephone \$8.00*

**Total General Maintenance Expenditures**

777      38      719.      60

- 7. Repayment of Temporary Loans
- 8. Capital Outlays
- 9. Capital Charges (See Note 3)

**Total Expenditures**

777      38      719.      60

**Balance to next account**

987      09      845.      10

Amount deducted by the Board of Trustees for superannuation  
(To be entered by the Secretary-Treasurer)

15      00      15.      00

- 1. Estimated Value of (a) Land and Buildings.
- (b) Equipment.

2000.      1500

200      262.50

2. Debenture Debt Unpaid

1264

3. Other Forms of Debt Unpaid

150      00

4. Equalized Assessment of School Section.

1100      \$66575.

5. School Rate of Taxation (in mills)

6000

(a) for Section Levy.

(b) for Township Levy.

450.

6. Are the School Premises Freehold (F) or Rented (R).

*Rented*

*Rented*

7. Average Attendance for the Year





## SUGGESTIONS FOR SECRETARY-TREASURER

The Secretary-Treasurer should keep a Minute Book to properly record the proceedings at meetings of the Board of Trustees, and a Cash Book. He should exercise care to classify expenditures in accordance with the following schedule:

1. **Cost of Instruction**—Actual payments made for salaries and expenses of Inspectors, Supervisors, Principals and teachers (regular, supply and special).
2. **Cost of Instructional Equipment**—Pupils' supplies, teachers' supplies, text books, library books, maps, blackboards.
3. **Cost of Administration**—Administrator's salary and expenses, Secretary-Treasurer's salary, office supplies and expenses, attendance officer's salary and expenses, upkeep of administration buildings, expenses of Principals' offices in schools, clerical assistance, Auditor and legal fees, expenses for O.E.A. and Teachers' Institutes, interest on temporary loans.
4. **Cost of School Plant Operation**—Salaries, expenses and supplies of caretaker, engineer, fuel, gas, water, electricity, telephone, rent.
5. **Cost of School Plant Maintenance**—Repairs to buildings and care of grounds, repairs and annual additions to school furniture, bookcases, etc., care of portable buildings, temporary class rooms, insurance.
6. **Cost of Auxiliary Agencies**—Medical, dental and nursing services, student organizations, recreational equipment, transportation of pupils, school fairs and exhibitions, hot lunches, contributions, prizes, scholarships, medals, cadet corps.
7. **Repayment of Temporary Loans**—This refers to principal only. A renewed loan should not be re-entered. Interest on temporary loans and charges for renewal are considered costs of administration.
8. **Capital Outlays**—Expenditure for sites, new buildings, extensions, alterations, new equipment for school plant, grading, fencing, concreting.
9. **Capital Charges**—Debenture instalments, sinking fund deposits.

To facilitate the proper entry of expenditures it is suggested that the Secretary-Treasurer rule his Cash Book in accordance with the following form, and enter each expenditure at the time it is made:

(SAMPLE FORM) SCHOOL BOARD'S EXPENDITURE FOR THE YEAR 19.....

Date	Details	Cost of Instruction	Cost of Instructional Equipment	Cost of Administration	Cost of School Plant Operation	Cost of School Plant Maintenance	Cost of Auxiliary Agencies	Repayment of Temporary Loans	Capital Outlays	Capital Charges
Jan. 31	Teacher's salary.....	\$97.50								
Feb. 15	Transportation of pupils.....						\$50.00			
" 6	3 Cords wood.....				\$18.00					
" 12	Cash book.....			\$0.50						
Mar. 4	Map of Ontario.....		\$6.00							
April 3	Insurance.....					\$20.00				
" 5	Window panes.....					\$1.28				
May 16	Basketball equipment.....						\$10.00			
" 12	Attendance Officer's salary.....			\$115.00						
June 17	Repayment of Bank Loan.....							\$125.00		
" 30	Caretaker's salary.....				\$10.00					
July 20	Digging well.....								\$87.25	
" 27	12" Globe.....		\$9.00							
Sept. 9	Debenture instalment.....									\$72.38
" 12	Desk repairs.....					\$12.40				
Etc.										

### AUDITING

**Appointment of Auditors (Rural)**—Ratepayers' Auditor at annual or special meeting; Board of Trustees' Auditor on or before December 1st.

**Time of Audit**—Audit of rural school books should be completed prior to the Annual Meeting.

**Method of Audit**—

1. Cash balance forward should agree with cash balance at close of last year.
2. Receipts should be verified by reference to County and Township Treasurers' statements and bank pass book. Legislative grants should be checked with Departmental statements.

1. A concise history of the origin of the school.
2. Events worthy of record for future reference, such as additions to the buildings, extensions of school grounds, losses by fire or other causes, introduction of new departures in organization, visits of officials and representatives of the Provincial or Federal Government, prominent citizens or visitors from other lands, social or educational functions in connection with the school and other significant events.
3. The names and addresses of the Chairman and the Secretary-Treasurer in office at the close of the year.

## The Origin of the River Road School, S. S. 13, Westmeath Township.

About fifty-five years ago the first school was built in this section. The ratepayers financed the building of it as there was not at that time a grant given toward the cost of establishing the school.

Some of the original ratepayers of the section were Walter Finlay, Martin Hennessy, James Spotswood, John and Samuel Vigena, Alex Laderoute, Henry Leplaine, James Deschamps, Louis Alex and Jules Primeau, Napoleon Leclaire, Eli Marcotte, Sam Huntington, and Ben Wilson. Mr. Wilson was the man who hewed most of the timber for building the school. The first trustees were Martin Hennessy, James Spotswood and Samuel Vigena. The first Inspector to visit the school was Mr. Scott.

The school was first built about one mile from where it is built to-day. It was built about a mile in from the main road and in the middle of the bush. The ratepayers decided to build it here because this was about the central place from the homes of the children. Trails were cut through the bush from each home to the school.

About seventy-five years ago there was a bush fire in this section and much loss came from it. As a result of the fire many of the trees were killed and it was not a surprising occurrence for the pupils to see their trails blocked by pines which often fell after a wind storm. Their parents had to saw these pines out of the road to keep the paths clean. Bobby Bazema Westmeath Ont

The first building was a log building and the same log building stands to-day although it has been moved and has been greatly improved in structure.

The first Teacher in this school was Miss Emily Vigena now Mrs. Andrew Lawless. It might be of interest to know that this Teacher received a salary of one hundred and fifty dollars a year and she paid thirty-five dollars a year for board. Among her pupils we would have found James Hennessy, son of Martin Hennessy. He became head of J. R. Booth's Lumber Concern, John Dan and Cobally Malley were also three of the first pupils and they also went into the lumber

## LOG BOOK

business later.

Gradually the number of families diminished in the section and after the school was built for about twenty-five years the ratepayers decided that the school should be moved to accommodate the pupils. Most of the people lived near the back line so they tore down the first building and built it up again at the corner of the lots of Mr. Arthur Hennessey and Mr. Wilfred Lamothe. This was about another mile from the main road. This building remained here for about ten years and then the ratepayers tore it down again and moved it back out and built it right near the main road where it stands to-day. It is about four miles from the village of Westmeath. It was moved this time also to accommodate the pupils. Both times it was rebuilt at the expense of the ratepayers.

Since the school was built here it has been lined inside and the ceiling has been raised. The first desks and seats were double but eight years ago they bought fifteen of the New Empire Model "N" Chair Desks which have greatly improved the inside. The school is very well equipped for a rural school. We have equipment for Fifth Class also. About two years ago the School Board installed twenty volumes of the Books of Knowledge. There is a fairly good library. The inside of the school has been redecorated. The walls are now a grey in colour.

About eight years ago the log building was clap-boarded and painted red and two years ago it was painted brown and cream. This year they began well and put in an iron pump for which the Board received a grant of thirty dollars.

At the present time there are not nearly as many families living in the section as when the school was first built. There are pupils attending school from five families, there being twelve pupils enrolled this year.

The present School Board is made up of Secretary Treasurer Mr. Norman Reid and the three trustees, Mr. Napoleon Gratton, Mr. Arthur Hennessey and Mr. Robert Uzina.

Inez M. Pappin.

Sept. 1937. The new Programme of Studies for grades 1 to VI was introduced.